



Birmingham TreePeople Privacy Policy

Our contact details

Name: Birmingham TreePeople
Address: % 32 Somerset Road, Birmingham, B20 2JD
Phone Number: 07759037657
E-mail: info@birminghamtreepeople.org.uk
25th November 2023

The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details)
- Bank details for volunteer expenses payments

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- To receive newsletters, emails, phone calls about our work
- To pay you volunteer expenses

We use the information that you have given us in order to inform you about our work and opportunities to get involved in our work.

We may share this information with Skills Education Group if you are studying an accredited course with us.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

- a) Your consent. You are able to remove your consent at any time. You can do this by contacting info@birminghamtreepeople.org.uk
- (b) We have a contractual obligation.

How we store your personal information

Your information is securely stored.

We keep contact information for as long as you want to be involved in BTP. We will then dispose your information by deleting it from our computer system.



We keep bank details for as long as you are volunteering with us on projects when expenses are paid. We will then dispose your information by deleting it from our computer system.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at info@birminghamtreepeople.org.uk if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at info@birminghamtreepeople.org.uk

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>